

**Rule 7.08 Cancellation of Mediation Conference**

**(A) Settlement or Dismissal Prior to Mediation Conference**

If the case is settled or dismissed prior to a scheduled mediation, the parties shall promptly inform the mediator and the court's mediation department.

**(B) Forty-Eight Hour Notice of Cancellation**

Mediators shall not receive a fee for a mediation conference cancelled more than 48 hours prior to the scheduled session. If a mediation conference is cancelled with less than 48 hours notice, the cancellation fee shall be \$400 for a half-day mediation conference and shall be \$800 for a full-day mediation conference. If a cancellation is the result of a settlement resulting in termination of the case, the cancellation fee shall be divided equally between the parties. If a cancellation is the result of a requested continuance or other reason, the fee shall be assessed against the party requesting the continuance or causing the cancellation.

Amended, effective January 1, 2025, to increase mediation cancellation fee.