

## **Rule 6.03 Pleadings and Pretrial Motions**

### **(A) Pleadings**

All pleadings must be filed in accordance with the applicable Ohio Rules of Civil Procedure and these Rules. No pleading shall include photographs or digital images of persons without prior court approval upon good cause shown.

### **(B) Motions**

All written motions and opposing memoranda must be filed in accordance with the applicable Ohio Rules of Civil Procedure and these Rules.

- (1) *Moving Parties.* All motions shall be accompanied with the following:
  - (a) A brief written memorandum that (i) states with particularity the grounds in support of the motion, (ii) sets forth the relief or order sought, and (iii) specifies the citations of the authorities upon which the motion is based;
  - (b) All evidence in support of the motion if the motion requires the consideration of facts that do not appear in the record;
  - (c) A proposed order or entry ruling on the motion filed in accordance with these Rules. Substantive motions do not require a proposed order or entry to be filed unless otherwise ordered by the court. The failure to file a proposed order in accordance with this rule may result in the motion being stricken with leave to refile in compliance herewith; and
  - (d) Unless the motion may be heard *ex parte*, proof of service in accordance with Civ.R. 5 and Rule 4.02(D).
- (2) *Opposing Parties.* A party opposing a motion shall file and serve a memorandum in opposition to the motion with all appropriate evidence.
- (3) *Replies and Additional Memoranda.* If the Ohio Rules of Civil Procedure permit the moving party to file a reply, a moving party may file a reply memorandum. No additional memoranda shall be filed without leave of the court.
- (4) *Limitation upon Length of Memoranda.* Memoranda shall not exceed 20 pages in length, exclusive of the certificate of service, and otherwise shall comply with Rule 2.02. The page limitation may be modified by the court for good cause shown and upon such conditions as set by the court.
- (5) *Oral Argument.* A motion will not be set for oral argument unless a written request is made by a party and is granted, or the Assigned Judge *sua sponte* orders oral argument.

Amended, effective January 1, 2025, to amend Subsection (B)(1)(c).